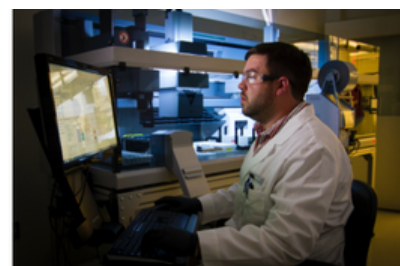
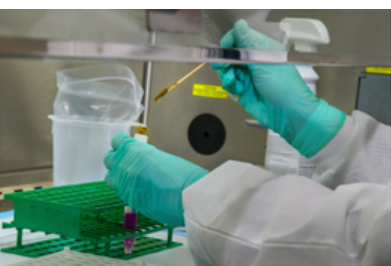


>>> NEWSLETTER <<<

NEWS FROM THE RRASU

Research and Regulatory Affairs Support Unit, CIUSSS-ODIM

NEWSLETTER
MAILING LIST

>>> INVITE YOUR COLLEAGES

This newsletter has now been running for 15 months. This is an essential channel for reaching out to the research community and for sharing the most up-to-date developments in regulatory policies and procedures for research that researchers and their teams must be aware of. We strongly encourage you to invite anyone you know who works in research to sign up for this newsletter by writing to recherche.comtl@ssss.gouv.qc.ca.

COMPLAINT PROCESS <<<

The RRASU has implemented a mechanism, in the form of a standard operating procedure (SOP), that allows researchers to communicate problems, or even dissatisfactions, regarding the processing of their project at the time of submission and evaluation. This SOP will ensure that each complaint is documented and handled transparently and ensure that the problems raised are shared with the management of the research centers. The SOP will be distributed to you by the research centers in the coming days.

NEW STANDARD
OPERATING
PROCEDURE (SOP)

»»» GUIDANCE DOCUMENT FOR PARTICIPANT RECRUITMENT

A document entitled "Guidance document for an REB submission: Recruitment" has been created to guide research teams in formulating their recruitment strategy. Many researchers do not provide enough details about their participant recruitment process, which leads to back and forth with the REB for clarifications. This document will guide research teams in formulating their recruitment strategy in their submissions to the REB, to help minimize delays with REB reviews. Please see the footer of Nagano and click on 'more' to access the complete document section.

ICF UPDATE: CONTACT WITH COMMUNITY PHARMACIES

A sentence has been added to the Information and Consent Form (ICF) template concerning the communication of drug-related information to participants' community pharmacies, to ensure that participants consent to this sharing. This is necessary, particularly with clinical trials, to avoid the risk of a breach of confidentiality if information is communicated without the patient's consent. Please consult the ICF template in Nagano for more details.

»»» RESPONSIBLE CONDUCT OF RESEARCH FILE SUMMARIES

The Secretariat on Responsible Conduct of Research of the CIHR has put online the "[Responsible Conduct of Research File Summaries](#)". Each summary contains a distillation of the facts as established through an institutional inquiry or investigation, as well as a description of the recourse exercised by an institution and the relevant agency in response to a breaches of the Tri-Agency Framework: Responsible Conduct of Research (RCR Framework) that involved applications to, or funding by, the agencies or any tri-agency programs.

2025 CALENDARS FOR THE EVALUATION COMMITTEES MEETINGS

The 2025 meeting schedules for both the ATIP Committee (AIPRP in French) who are responsible for PIAs (EFVP in French) and the Institut Pinel Scientific Committee have been added to Nagano. Schedules for this year's two REB subcommittees (Biomedical and Mental Health & Neuroscience) are also available. Please visit the Nagano footer and click on "more" to access the full documentation section.

SYMPOSIUM ON ETHICS AND RESPONSIBLE CONDUCT IN RESEARCH

Save the date for the 1st Symposium on ethics and responsible conduct in research which will be held in person on Thursday May 29, from 9am to 4pm at the Salle Rougier, Union Française de Montréal (near CHUM and Old Montreal). The detailed program and different options (parking, lunch, etc.) will be sent out in the coming weeks. Attendance at the first part of this event (in the morning) will be part of a recognized training program on responsible research conduct, and will therefore be required for the renewal of your research privileges. Those unable to attend the face-to-face event will be invited to view the recording, which will be made available after the event. You can now register using [this link](#).

RESEARCH ETHICS BOARD

Please find below the next project submission deadlines

Mental Health and Neuroscience subcommittee:

March 10 and April 7

Biomedical subcommittee:

March 19 and April 23



CONTACT US

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