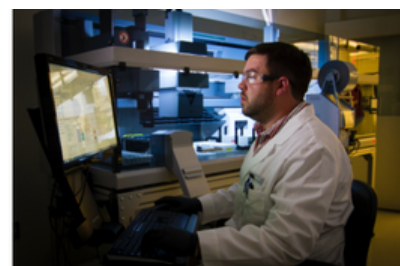
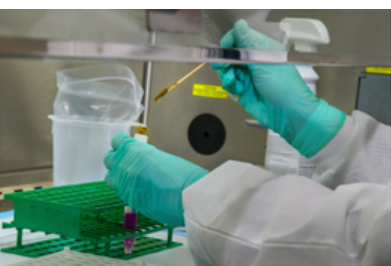


>>> NEWSLETTER <<<

NEWS FROM THE RRASU

Research and Regulatory Affairs Support Unit, CIUSSS-ODIM

RESEARCHER
CONSULTATION
GROUP

>>> INVITATION

Our team is working to set up a consultation group of researchers with a mandate to examine initiatives and changes in practices surrounding the regulatory framework and research ethics, and to share the issues experienced by researchers. Consultations will take place virtually and on an as-needed basis. Some researchers have already been identified, but if you are interested in joining this group, please contact your research centre.

ADDING ADDRESSES <<<

Under Bill 25, the newsletter may not be sent to personal e-mail addresses (e.g. gmail) without the consent of the recipients. If you think this newsletter might be of interest to someone you know, please do not hesitate to invite them to write to us at recherche.comtl@ssss.gouv.qc.ca to join the mailing list.

SHARING THE
NEWSLETTER

»» POLICY FOR OBTAINING RESEARCHER STATUS AND RESEARCH PRIVILEGES

On 6 December 2023, the Board of Directors adopted the "Policy for obtaining researcher status and research privileges within the institution". This policy sets out the processes surrounding the application, conditions, evaluation and granting of researcher status and research privileges by the research centres and the CIUSSS, as required by the MSSS reference framework. You can consult the policy on the intranet.

ENSURING LANGUAGE ACCESSIBILITY FOR PARTICIPANTS

Participation in research projects must be possible in both English and French, unless there is a justified exemption granted by the REB. When meeting with participants, it is important to always have your forms or other documents shared with participants in both languages, in order to avoid any complaints that could lead to an investigation by the "Office de la protection de la langue française" or another authority.

BASIC RESEARCH APPLICATION (BRAP)

As of now, it is the biomedical subcommittee of the REB which will examine all projects requiring a [Basic Research Application: PERs \(BRAP\)](#) and subsequent authorization from Health Canada, as it already does for clinical trial applications and letters of no objection from Health Canada. The biomedical subcommittee has members best prepared for this responsibility. What's more, this distribution of tasks will make it possible to lighten the work of the mental health and neuroscience subcommittee. If you have any questions or concerns, please do not hesitate to [write to us](#).

»» CHEATSHEET FOR PROJECT RENEWALS

Our team has prepared a cheatsheet to help teams submit their annual reports and renew the ethical approval of their project. You can consult it in the "Documentation" section of Nagano.

➤➤➤ ANNUAL REPORT FOR PROJECT RENEWALS AND TERMINATIONS

Did you know that at the end of each year following ethics approval or renewal, an annual report must be submitted to the REB? This report, far from being a formality, is used by the REB to determine whether any ethical or scientific issues have been encountered and whether, in the light of these issues, the project can be renewed. At the time of termination, the researcher is required to submit a termination report, which summarize their progress (e.g. recruitment data, issues encountered, etc.) and findings.

INSTITUTIONAL AUTHORIZATION OF RESEARCH PROJECTS

Did you know that under the MSSS terms of reference, you cannot start a research project until you have received a letter of authorisation signed by the "personne mandatée", in this case Ms Najia Hachimi-Idrissi? This authorisation is only granted once ethics, science, suitability and access to personal information (where applicable) have been approved. These assessments are carried out by different groups, usually in parallel.

➤➤➤ RESEARCH ETHICS BOARD

Please find below the next project submission deadlines

Mental Health and Neuroscience subcommittee:

March 4 and April 8

Biomedical subcommittee:

February 21 and March 20



➤➤➤ CONTACT US

recherche.comtl@ssss.gouv.qc.ca

Centre intégré
universitaire de santé
et de services sociaux
de l'Ouest-de-
l'Île-de-Montréal

Québec 